



Admissions Policy

Review Date: Feb 2017

Next Review: Feb 2019

*“Working in Partnership with Schools,
Local Authorities, Parents & Guardians”*

Admissions Policy

RISE Education school offers places for experiencing, Emotional, Mental Health Difficulties. Pupils are admitted from year 1 to year 9 and the school offers a curriculum for years 1 - 11. Admissions take place when appropriate, but the most successful time is at the beginning of a half term or term.

Planning meetings allow the Local Authority or other Authorities to target pupils appropriately for the school and allow the school to carry out visits to schools to collate information and invite parents/carers and pupils to visit the school. Planning meetings take place before all pupils are admitted and there will be a 3 month review of the placement.

It is possible to arrange for an emergency placement but these should be the exception and must be managed carefully and will not be common practice.

All pupils admitted to RISE Education school will have an EHCP or Statement of Special Needs.

Arrangements for date of admission transport etc; are made by the individual Local Authority. When the date of admission is confirmed a welcome pack is sent to the parents/carers along with the schools Home School Agreement.

A pupil will be admitted to RISE Education school:

1. If he or she falls within the terms of the current approval for the school.
2. When the child has an EHCP or Statement of Special Educational Needs maintained under section 324 of the Education Act 1996 and RISE Education school is named.
3. For the purposes of assessment when the Local Authority, parents/carers and the school and any relevant professionals who are involved in the assessment are all agreed that the child's needs are such that action should be taken immediately.

Consultation with parents/carers and school before naming RISE Education school:

1. Before RISE Education school is named in an EHCP/Statement, the Local Authority will consult with the parents/carers of the child concerned and the Governing Body of the school. In practice, this duty of the Governors will normally be delegated to the Headteacher.
2. Where the parent/carer of the child concerned has expressed a preference for RISE Education school as the school in which he/she wishes education to be provided for the child, RISE Education school will try to offer a place to the pupil unless:
 - a) RISE Education school is unsuitable to the child's age, ability or aptitude or to his/her special educational needs; or
 - b) the attendance of the child would be incompatible with the provision of efficient education for the children with whom he/she would be educated or the efficient use of resources; or 3. Where an application is made for a place and there is a place available within the school as a whole, the following criteria will be applied in order of priority in deciding whether a place is able to be offered:
 - There is room within the year group that the pupil is in and adding another pupil to this year group will not adversely affect the provision of efficient education for the children with whom he/she would be educated or the efficient use of resources.
 - Offering this pupil a place will maintain a positive balance within the year group and School.
 - The parents/carers commit themselves to the Home/School agreement and to working in partnership with the School for the pupil's overall development and independence.
4. Once RISE Education school has been named in the EHCP/Statement, RISE Education school has a statutory duty to admit the child. If the school and the Local Authority do not agree, then each party can complain to the Secretary of State for Education. Consideration would be given to (2) and (3) above, the terms of the approval of the School and the number in the particular year group or teaching group and the classroom arrangements at the school.

Admissions Pathway:

RISE Education school is approached by Sutton Local Authority or another Local Authority, the SEN team or Parent Partnership Officer;

Planning meeting takes place once a term, to review placements and spaces;

Parents/carers and pupils invited to visit school;

Parents/carers may request a place in the school;

Headteacher offers a place at Wandle Valley (or declines place in which case end of process)

Wandle Valley named as new school in EHCP/statement;

Headteacher decides on department for child (Primary, Seniors), Class Teacher and likely start date;

Liaison and information with existing service providers,

Dates set for start. School admission information pack sent home with admissions information.

Pre-admission meeting collecting information:

- Information requested from current placement/LA
- Discuss: behaviour medical needs, SLT, etc
- Behaviour Management Plan
- All plans and protocols agreed by parents/carers
- Attendance
- Current levels, and work samples.

Ratified by Governors July 2017